Organization Name:

Organization Profile

The information in the Organization Profile **CAN** be edited **AFTER** it has been submitted.

EIN Number:

Street Address:

Street Address 2:

City:

State:

Zip Code:

Website URL:

# Additional Information

Physical Address Where Services Are Being Provided

Is your physically address different from above?

Yes or No

# Organization's Budget and Legal Staff

Fiscal Start Date

Fiscal End Date

Total Organizational Budget

$

Total Budget for Legal Services Department

$

# Current Legal Services Department Staffing

Number of Casehandling Staff and Senior Attorneys

Number of Casehandling Legal Supervisors, Legal Directors and Executive Director Total Number of Casehandling Attorneys Employed by your organization

# Mission Statement/Legal Services

Organization's Mission and Legal Services

What is your organization's mission statement?

What major organizational changes have occurred recently that could significantly affect your organization's capacity to carry out this proposal? How will you address the challenges or opportunities presented?

# Organization's Systems for Promoting Quality, Efficiency, and Effectiveness in the Delivery of Civil Legal Aid

In the last year, how did your organization use client feedback to improve its legal services?

How does your organization ensure that its legal representation and other legal services are effective?

In the last year, how did the organization collaborate with and influence stakeholders (including non- legal stakeholders) involved with its client population? Please give one or two examples of your most significant recent collaborations.

# Executive/Board Information Executive Director Information

Prefix:

First Name: Last Name: Job Title: Email:

Office Phone Number:

Extension:

# Board Chair Information

If you are awarded a grant, you will receive your grant agreement via DocuSign. To streamline the grant agreement process, please provide the name and email address of the Board Chair as of January 1 of the upcoming year-- that is, the first day of the term for all new grant agreements.

First Name: Last Name:

Email:

# Attachments

Nonprofit Status

The organization's Internal Revenue Service ruling letter regarding applicant's tax-exempt status.

Organizational Budget

The organization's current annual organizational budget, including breakout of expenditures specifically for civil legal services to people with low-incomes.

Form 990

The organization's most recent Form 990.

Audited Financial Statements

Provide the organization's most recent audited financial statements, including the auditor's notes and management letter.